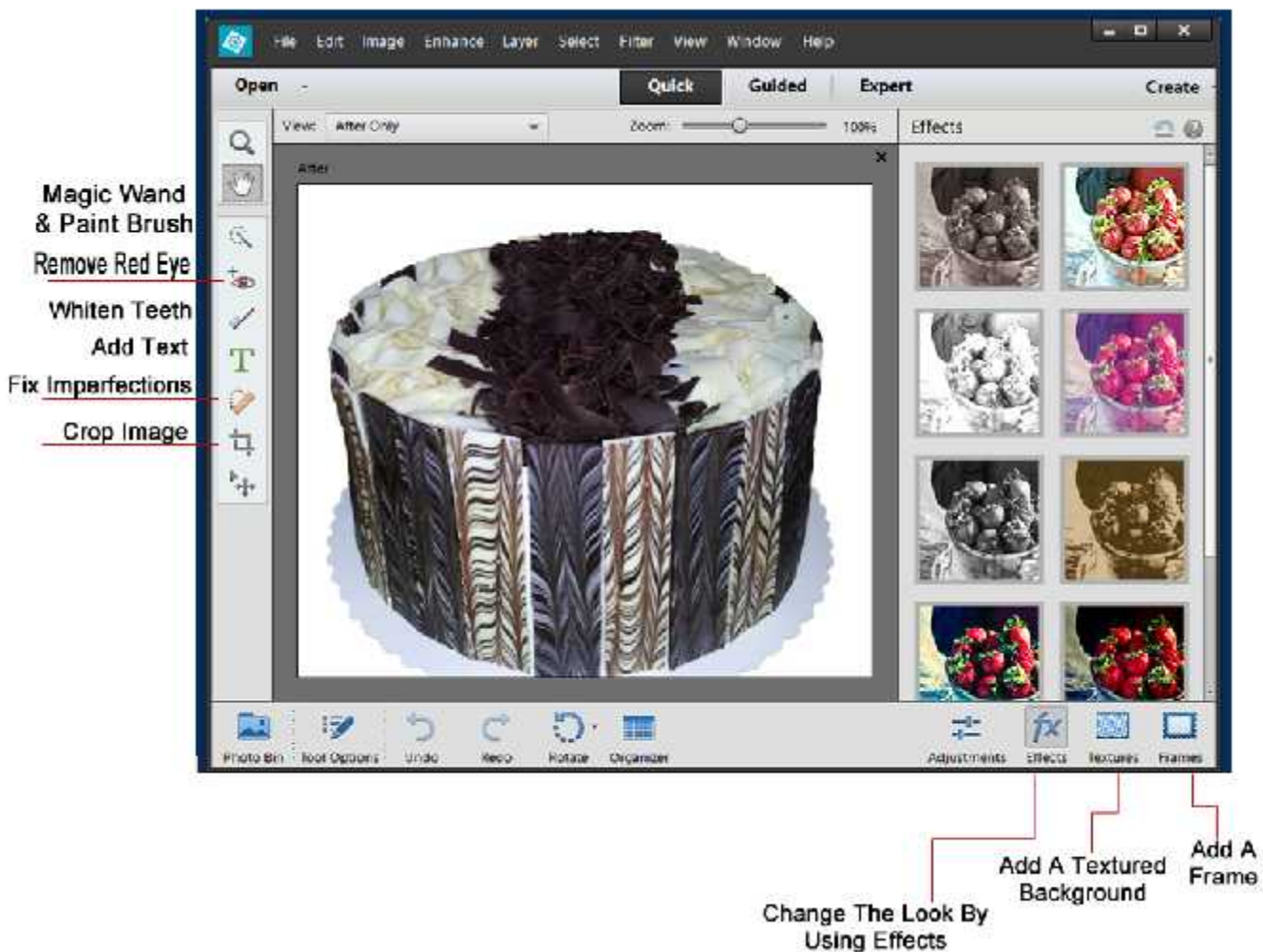


PHOTOSHOP ELEMENTS TOOL BOX CHEAT SHEET

This cheat sheet will help you get familiar with the features of the quick, guided and expert mode of Photoshop Elements 12.

Quick Mode

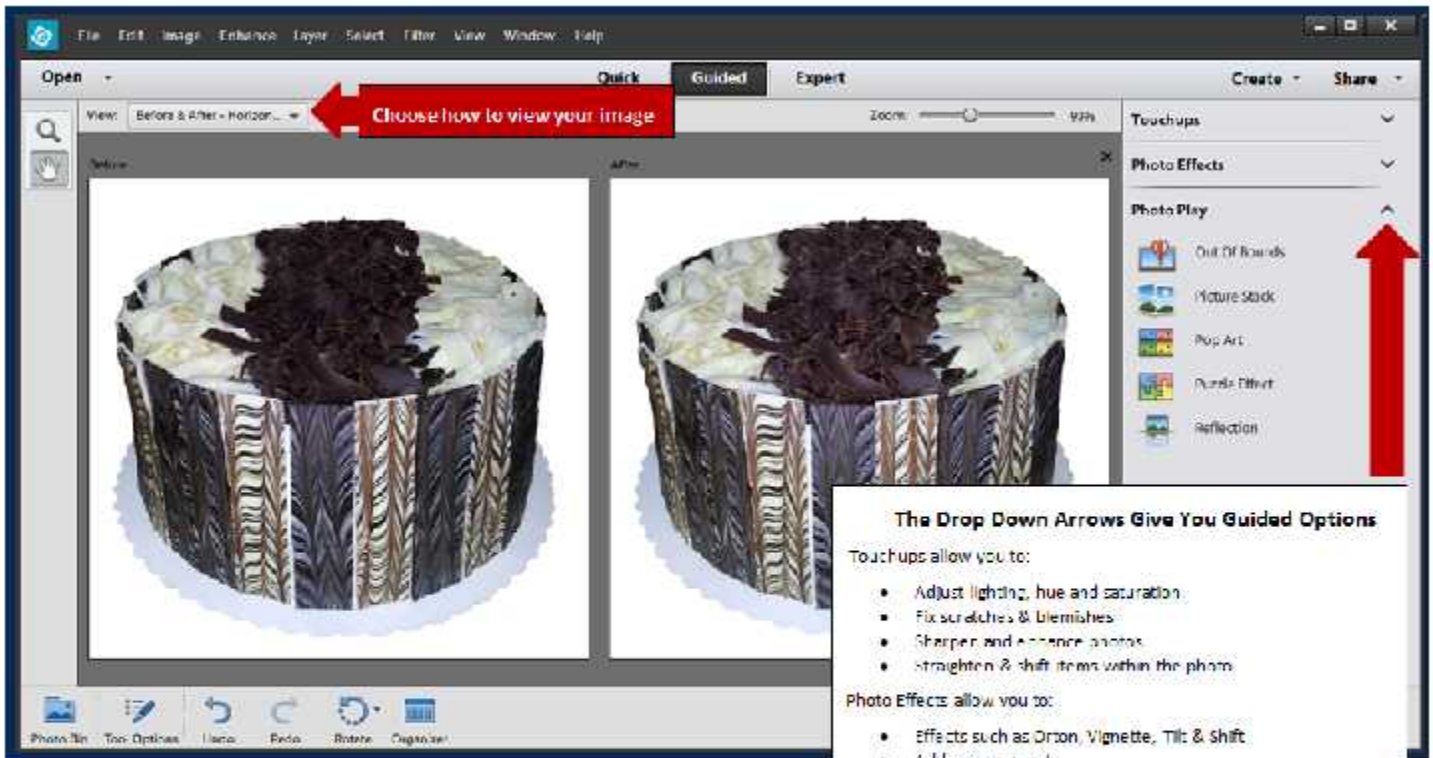
Quick mode is mainly for small edits that don't take much time such as removing red eye, whitening teeth and cropping an image.



Guided Mode

Guided mode will automate or partially automate many of the more advanced features such as scratch removal, adding effects, adjusting the lighting and or hue.

It also contains some fun features to give your photo a unique look. You can view the before and after pictures side by side as you work so you can instantly see the changes.



Choose how to view your image

The Drop Down Arrows Give You Guided Options

Touchups allow you to:

- Adjust lighting, hue and saturation
- Fix scratches & blemishes
- Sharpen and enhance photos
- Straighten & shift items within the photo

Photo Effects allow you to:

- Effects such as Orton, Vignette, Tilt & Shift
- Add a zoom burst
- Create line drawings
- Adjust depth of field

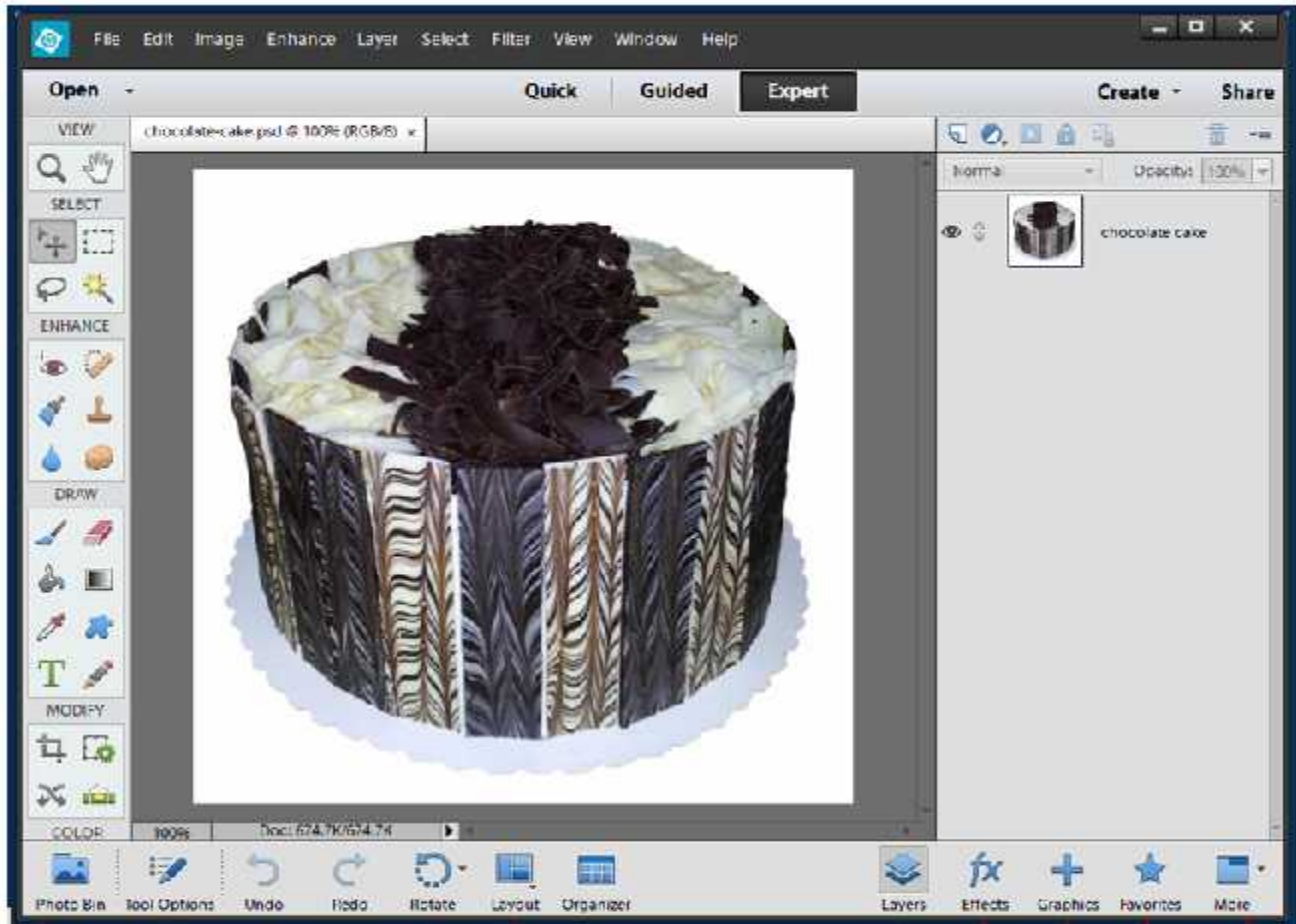
Photo Play allows you to:

- Make your image look like a puzzle
- Add reflections to your image
- Make part of your image pop out of the frame
- Create a stark look from your image

Expert Mode

With expert mode you have full control of the edits you make to your images. You can add filters, styles, graphics, text and more to your images. You can view multiple images at one time so it's easy to merge images together into one new version.

Once you get the hang of using Photoshop Elements, you may find yourself using the expert mode more than the others.



View All
Open Images

Align & Arrange
Images

View Open Images
In Columns, Rows & More

Your Photo
Organizer

View Layers

Add Graphics
Add Filters,
Styles & Effects

Add Graphics

Address Your Element
& Favorite Effects

More Options

- Zoom in or out on an image
- Move a selection
- Select freeform area
- Red eye tool
- Edit selective spots
- Smooth or blur edges
- Paint soft strokes
- Fill object with chosen color
- Copy color
- Insert text
- Crop image
- Cookie cutter
- Choose color for foreground



- Move selection around
- Select rectangular area
- Select same color areas
- Fix imperfections
- Copy/clone areas
- Control pixel color
- Erase parts of image
- Fill area with gradient color
- Crop image in a shape
- Draw
- Recompose picture
- Straighten scenes
- Choose background color



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